



2011
ALABAMA FIRE COLLEGE

NATIONAL FIRE ACADEMY
STATE WEEKEND

March 3rd-7th, 2011
Emmitsburg, Maryland

You are invited to join the Alabama Fire College as we participate in the State Weekend Program at the National Fire Academy on March 3rd-7th, 2011.

TRAVEL

Group Travel: You may choose to travel with the group from Birmingham to the NFA. The group will be traveling round trip via Amtrak from Birmingham to Washington, D.C. Bus transportation round trip from Washington to NFA will be provided (at no cost) for those participants traveling with the group.

Group Amtrak Schedule - Train #20 The Crescent

Thursday, March 3 rd	depart	Birmingham Amtrak Station	2:41pm
Friday, March 4 th	arrive	Washington, D.C.	10:10am
Sunday, March 6 th	depart	Washington, D.C.	6:30pm
Monday, March 7 th	arrive	Birmingham Amtrak Station	11:45am

To reserve space with the group, Amtrak requires that you must make your own, individual reservations directly with Amtrak. Tickets prices may increase so reserve your tickets and register as early as possible. Reservations may be made online at www.amtrack.com.

Individual Travel: You may also choose to make your own travel arrangements to NFA. If you choose to provide your own transportation to NFA, you are required to arrive on the NFA campus no later than 6:00pm on March 4th via your own transportation.

MEAL PLAN

The mandatory meal plan fee of \$45 includes six meals (one meal Friday evening, three meals on Saturday and two meals on Sunday).

INCLUDED

The NFA is providing the following at no charge:

- Two nights lodging at NFA (single room for each participant). A few rooms for married couples are available. Please notify the Fire College if you would like a double room.
- NFA sponsored classes

REGISTRATION

The deadline to register is Friday, January 20th, 2011. No late registrations will be accepted. Only emergency substitutions will be accepted. No fees will be refunded after the registration deadline. Registration form must be filled out entirely, including your first, second and third choices for classes, and signed by your department chief.

DRESS CODE

Males: Shirts with collars (no t-shirts), slacks, nice jeans (no holes), or department uniforms, shoes and socks. Optional items include sweaters and jackets, etc.

Females: Dresses, blouses (no t-shirts) with slacks or skirts or department uniforms, hosiery and shoes. Optional items include sweaters and jackets, etc.

The wearing of athletic clothing, including ball caps or hats of any kind, is not appropriate in the classrooms, dining hall, or auditorium. Attire such as shorts, sandals, tank tops, ventilated shirts, collar-less shirts, and cut-off jeans are considered informal wear and should be restricted to after-hour leisure activities.

AFC/NFA WEEKEND TRIP APPAREL (optional). Shirts will be distributed at the National Fire Academy.

AFC/NFA T-shirt: \$17 AFC/NFA Golf Shirt: \$35

SPOUSES TRIP: Several spouses are going to make the trip to Washington, DC for the weekend and do a group tour. If you are interested in this please contact Larry Jarvis at (205)391-3749 or at ljarvis@alabamafirecollege.org.

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION SHORT FORM

See Reverse for
Privacy Act Statement

O.M.B. No. 1660-0100
Expires May 31, 2010

USE THIS FORM ONLY IF APPLYING FOR NFA OFF CAMPUS COURSES (EXCLUDING REGIONAL DELIVERIES)

SECTION I - GENERAL INFORMATION

1. DATE OF BIRTH (Mo, Day, Yr.)	2. GENDER <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE	3. U.S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO If No, City and Country of Birth: _____
4a. ETHNICITY 1. <input type="checkbox"/> HISPANIC or LATINO 2. <input type="checkbox"/> NOT HISPANIC or LATINO	4b. RACE (Please check all that apply) 1. <input type="checkbox"/> AMERICAN INDIAN or ALASKA NATIVE 4. <input type="checkbox"/> WHITE	2. <input type="checkbox"/> ASIAN 3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN 5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)		6. SOCIAL SECURITY NUMBER
7. HOME ADDRESS (Street, avenue, road no./city or town, state and zip code)		8. WORK PHONE NO. ()
		9. HOME PHONE NO. ()
		10. FAX NO. ()
		11. E-MAIL ADDRESS:
12a. ENTER COURSE CODE AND TITLE	12b. COURSE LOCATION	12c. DATE
13. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE IN TRAINING? <input type="checkbox"/> NO <input type="checkbox"/> YES (If yes, indicate & describe any special considerations required on a separate sheet)		

SECTION II - EMPLOYMENT INFORMATION

14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED		14b. NFIRS # (NFA STUDENTS ONLY)	15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION
16. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION		16b. ORGANIZATION	16c. CURRENT STATUS
16a. JURISDICTION 1. <input type="checkbox"/> STATEWIDE 2. <input type="checkbox"/> COUNTY GOVERNMENT 3. <input type="checkbox"/> CITY/TOWN/VILLAGE	4. <input type="checkbox"/> SPECIAL DISTRICT/TOWNSHIP/ TRIBAL NATION 5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS) 6. <input type="checkbox"/> INDUSTRY/BUSINESS	7. <input type="checkbox"/> FOREIGN 8. <input type="checkbox"/> DHS/FEMA 9. <input type="checkbox"/> NDER/IMA	1. <input type="checkbox"/> ALL CAREER 2. <input type="checkbox"/> ALL VOLUNTEER 3. <input type="checkbox"/> COMBINATION 4. <input type="checkbox"/> DISASTER RESERVIST
		1. <input type="checkbox"/> PAID FULL TIME 2. <input type="checkbox"/> PAID PART TIME 3. <input type="checkbox"/> VOLUNTEER 4. <input type="checkbox"/> DISASTER RESERVIST	

SECTION III - ENDORSEMENT AND CERTIFICATION

17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).

17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.

17c. Further, I understand that the National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

18a. SIGNATURE OF APPLICANT	18b. DATE
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19. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF - STUDY PROGRAMS)

By signing this application, I certify that my organization does not discriminate on the basis of age, sex, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees.

19a. SIGNATURE	19b. PRINTED NAME AND TITLE	19c. DATE
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20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF - STUDY PROGRAMS)

20a. SIGNATURE AND DATE (State Office)	20b. SIGNATURE AND DATE (FEMA Regional Office)
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21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR

COURSE DESCRIPTIONS

Please look at the student selection criteria and make sure the course you are applying for is appropriate.

Courtroom Preparation and Testimony for First Responders (F/W 209)

This course will provide the necessary tools for all emergency responders who may be called upon for depositions and/or courtroom testimony relevant to facts witnessed on arrival at a scene as a first responder. This 2-day course will emphasize the importance of reporting factual events. It also will address the need to improve report-writing skills after witnessing an event, and oral presentation skills if asked to describe the event in a court of law. The intent of this course is to prepare all emergency responders, with emphases on volunteer firefighters, to present information to the legal system.

Class size: 30 **Length:** 14 hours, 10 minutes

Student selection criteria: Open to all interested emergency services personnel, including volunteer, career, and allied professions who are interested in controlling the arson problem.

Decision Making for Initial Company Operations (F/W 457)

This course is designed to develop the decision making skills needed by Company Officers (COs) to accomplish assigned tactics at structure fires. All activities and scenarios used in this course are based on structure fires. As a Company Officer (CO) with the real possibility of being the first to arrive at an incident, the CO's initial decisions will have an impact throughout the entire incident. It is vital that they be able to make good management decisions that have a favorable impact on the eventual outcome. In addition to a possible role as the initial Incident Commander (IC), the CO may well be assigned a subordinate position within the ICS organization. COs need to have a clear understanding of the system, the position they are assigned, and their role in the organization if they are to function effectively and help make the system work.

Class size: 30 **Length:** 11 hours

Student selection criteria: It is important to understand that this course material was developed for a specific target audience: for newly appointed COs, as an excellent review for experienced COs, for firefighters who may have acting CO responsibilities, or for firefighters who want to become COs.

Incident Safety Officer (ISO, Revised) (F/W 729)

The students will be able to identify and analyze safety concerns as they relate to all-hazards scene evaluation, and communicate recommended solutions to the command authority. This course examines the Safety Officer's role at emergency response situations. A specific focus on operations within an Incident Command System (ICS) as a Safety Officer is a main theme.

Class size: 30 **Length:** 15 hours, 50 minutes

Student selection criteria: General audience: Individuals who have a Safety Officer responsibility at emergency operation situations. Persons attending this course should have a working knowledge of the ICS as taught by the National Fire Academy (NFA), building construction principles, hazardous materials management, applicable National Fire Protections Association (NFPA) guidelines, and Federal regulations. **Selection priority:** Emergency response personnel responsible for Safety Officer duties at emergency response all-hazard incidents.

Leadership II: Strategies For Personal Success (LS II) (F/W 804) (Multiple Roles, Creativity, Enhancing Your Personal Power Base, Ethics)

Objective: To introduce the Company Officer to basic leadership skills and techniques needed to improve command and management effectiveness.

Description: Designed to meet the needs of the Company Officer, this course provides the students with basic skills and tools needed to perform effectively as a leader in the fire service environment. This Leadership course addresses ethics, use and abuse of power at the Company Officer level, creativity in the fire service environment, and managing the multiple roles of the Company Officer.

Class size: 30 **Length:** 12 hours

(continued)

Student selection criteria: General audience: Fire Company Officers and unit commanders responsible for supervising personnel or managing programs or projects (NPQS #1021, Levels I-III). **selection priority:**

1. Line fire officers, unit commanders, or program supervisors (NPQS #1021, Levels I-III).
2. Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months (NPQS #1001, Level III).
3. Training officers, staff, or administrative officers of fire and rescue organizations (NPQS #1021, Levels III-VI).

Marketing Fire Prevention In Your Community (MFPC) (F/W 273) (Third in a series of Small Community Fire Prevention Courses)

Objective: The students will be able to develop and apply a marketing plan for fire prevention in their respective communities.

Description: Marketing Fire Prevention in Your Community is the third in a series of prevention and mitigation courses geared toward the needs of small communities and rural departments. In this course students begin developing a marketing plan for fire prevention using resources from the first two courses and those already in place in their communities. Upon completion of this course, students will be able to continue developing, refining, and applying a marketing plan that will outline target hazard risks, identify significant opponents, and present allies who may be available within their community.

Class size: 30 **Length:** 15 hours, 50 minutes

Student selection criteria: General audience: Those who seek to learn of new approaches to deal more easily with their community's fire and injury challenges, including departmental "leaders," both today's and tomorrow's, operational and administrative, in the Nation's smaller departments. **Selection priority:** Open to all interested emergency services personnel, including volunteer, career, and allied professionals, the class is intended primarily for those who are serving or who have served previously in operations (suppression, emergency medical services (EMS), etc.), and who seek to learn about more effective ways of combating the fire problem. Personnel with little or no prevention orientation will benefit significantly.

Prerequisite: No prerequisites are required; however, experience with marketing in the work environment, volunteer opportunities, or training/college courses is suitable and will enhance the training experience. Additionally, those who follow Ben May or use the U.S. Fire Administration's (USFA's) Marketing Manual or Public Information Education Relations (PIER) manual will find this course valuable.

Strategy & Tactics for Initial Company Operations (STICO) (F/W 455) (Formerly Managing Company Tactical Operations: Tactics)

Objective: The Strategy and Tactics for Initial Company Operations curriculum is designed to meet the needs of Company Officers responsible for managing operations. The curriculum consists of three separate and independent courses: Preparation for Initial Company Operations (PICO) (formerly Managing Company Tactical Operations: Preparation (MCTO:P)); Managing Company Tactical Operations: Decisionmaking (MCTO:D); and Strategy and Tactics for Initial Company Operations (STICO). STICO is designed to develop the management skills needed by Company Officers to accomplish assigned tactics at structure fires.

Description: Students completing this course will be able to explain the purpose and use of the Communications Model and the Quick Access Prefire Plan (QAP) in tactical operations at fire incidents; define the relationship between incident priorities, strategy, tactics, and implementation in the Command Sequence; select the appropriate strategic mode based on consideration of risk/benefit and available resources; describe the six steps required to implement the Tactical Action Model and the factors on which apparatus placement is based; select appropriate ventilation tactics; select appropriate rescue tactics and develop a rescue action plan; identify and explain the actions required to support fire confinement and extinguishment activities; select and deploy the appropriate hoselines to accomplish fire confinement and extinguishment; describe the correct procedures for deployment of a hoseline from a standpipe system; identify tactical considerations for providing a water supply to meet incident needs; identify principles and tactics for establishing water supplies from municipal sources, static sources, and portable sources, for protecting exposures, for achieving salvage, and for achieving overhaul; identify the special construction factors of single-family dwellings involved in fire; demonstrate the ability to use the Communications Model; determine appropriate strategy, select correct tactics, and operate within an appropriate Incident Command System (ICS) organization at a fire in a single-family dwelling.

Class Size: 30 **Length:** 15 hours, 10 minutes

Student Selection Criteria: Company Officers or senior firefighters responsible for the management of a single fire company during fireground operations.